

NEMAHA COUNTY BOARD OF COMMISSIONERS AGENDA

Wednesday, November 5, 2025

Nemaha County Courthouse – Ste 201 1824 N Street Auburn NE 68305-2399

The agenda is held open until one business day prior to the meeting. The Board of Commissioners has the right to modify the agenda to include items of an emergency nature only at such public meeting. *The Board of Commissioners reserves the right to adjourn into executive session as deemed necessary, per Neb. State Statute Section §84-1410.

- 8:00 a.m. Call meeting to order by Chairman
Pledge of Allegiance
Open Meeting Laws
Approval of Agenda
Approval of meeting minutes – October 22, 2025
Action/Approval of claims
Action/Approval of claim payable to Weiss Construction
Action/Approval of claims (due to the invoice/tickets being filed after the 90 days deadline from when the services were provided, as per Nebr. State Statute §23-135): Jill Hahn, mileage
- 9:00 a.m. County Officials – Review and discuss about the 2027-2030 Salaries
- 9:30 a.m. Open Sealed Bids for 2025 or newer Pup Trailer
- 9:45 a.m. Open Sealed Bids for 2025 or newer Semi Truck Tractor
- 10:00 a.m. Project Response
- 10:30 a.m. Zoom with Link 2 Pump Intro Meeting with Mike Rodbro
- 11:00 a.m. Mallory Lempka – County Assessor - Creating a Policy Handbook – Making a Policy Handbook Committee Policies
- Washing Vehicles
 - Vehicle Usage – maintenance, checking-out, logs, etc.
 - Losing Keys
 - Sick and Vacation Tracking
 - Procedure on How to Open and Close the Courthouse (time, sweeping the Courthouse, responsible parties)
 - Job Descriptions – noting the formal chain of command for every job
 - Creating of Committees – every committee must have every Department Head and Elected Official on it or a representative from each office that the Elected Official has designated
 - Boiler Procedure: at what temperature we need to turn on the boiler and who does it. Note: The basement level has no heat source besides the boiler
- Concerns on the lack of a HR representative for Nemaha County
1. Zelle provides that service – York County currently is contracting with them to be on site 1 day every 2 weeks Zelle: 402.323.4575 connect@zellehr.com

Executive Session *

Discussion/Action – Business

1. Approve and sign the Memorandum of Understanding between NE Dept of Veterans' Affairs and Nemaha County
2. Approve the County Assessor Mallory Lempka updating the mapping system with total cost of \$4,281.06 – new computer \$2,241.06 and Agland Calculator tool \$2,040.00
3. Review TextMyGov Proposal for County Treasurer and County Assessor; first year cost of \$5,000.00 and total recurring \$3,500.00 annually
4. Adopt Resolution #2025-29 Year-End Certification of County Highway Superintendent 2025
5. Sign Year-End Certification of County Highway Superintendent for Determining Incentive Payment for 2025
6. Review Nemaha County Audit report for 7/1/2024-6/30/2025 prepared by Nebraska State Auditors
7. Review Job Description for Weed Superintendent Justus Walters

Discussion/Action - Unfinished Business

Discussion/Action - Buildings/Grounds/Property

Discussion/Action - Equipment/Office Equipment/Vehicles/Furniture

1. Sale of the surplus 2016 Chevrolet Crew Cab Pickup

Discussion/Action - Highway Superintendent

1. Status of Bridge #C006423450 Southeast of Nemaha

County Officials Reports/Correspondence/Reminders

1. Clerk of District Court – Monthly Fees/Fines Report for October, 2025
2. Veterans Service Office - Status Report for October, 2025
3. Nirma Insurance Dividend for \$7,541.00 receipted 10/27/2025

Adjournment